MINUTES

All minutes are draft until approved at the next meeting.

Work Session Agenda

Washington State Parks and Recreation Commission

Wednesday July 23, 2014
Bellingham City Hall, 210 Lottie Street, Bellingham, WA 98225

Time: Opening session will begin as shown; all other times are approximate.

Public Comment:
This is a work session between staff and the Commission. The public is invited but no public comment will be taken. No decisions will be made by the Commission at the work session.

8:58 a.m. **CALL TO ORDER –** Patricia Lantz, Commission Vice-Chair

- Call of the roll
  - Vice-Chair Patricia Lantz, Secretary Steve Milner, Chair Cindy Whaley, Mark Brown, Ken Bounds, Doug Peters and Rodger Schmitt.
- Changes to agenda.
  - None

9:05 a.m. **REAL ESTATE MANAGEMENT POLICY –** Peter Herzog, Assistant Director – Parks Development and Steve Hahn, Real Estate Program Manager

- This item will explore and frame real estate management policy decisions staff anticipates brining to the Commission in November 2014.

10:10 a.m. **15/17 OPERATING BUDGET** – Shelly Hagen, Financial, Technology and Business Services Director & Mike Sternback, Assistant Director- Operations

- Discussion regarding the agency's 2015-17 operating budget request; including information on both expenditures and revenue.

15/17 CAPITAL BUDGET – Peter Herzog, Assistant Director – Parks Development, Michael Hankinson, Parks Planner & Richard Brown, Capital Program Manager

- Discussion regarding the agency's 2015-17 capital budget request

11:03 a.m. **BREAK**

11:19 a.m. **CONTINUATION OF BUDGET DISCUSSION**

12:30 p.m. **LUNCH**

1:00 p.m. **SAINT EDWARD –** Peter Herzog, Assistant Director – Parks Development and Michael Hankinson, Parks Planner

- This item provides an update on activities underway to determine an appropriate range of treatment options to retain for consideration as planning continues for the St. Edward Seminary.

1:53 p.m. **TASK FORCE**– Rodger Schmitt, Commissioner

- This item provides an update on the Governor's Task Force on Parks and Outdoor Recreation

2:07 p.m. **REVENUE OPTIONS** – Daniel Farber, Policy and Governmental Affairs Director and Katie Manning, Business Development Program Manager

- This item reviews potential revenue options provided to the Governor's Task Force on Parks and Outdoor Recreation as well as report on any stakeholder feedback and preliminary recommendations coming out of the Task Force.

2:54 p.m. **2015 COMMUNICATIONS PLAN**–Virginia Painter, Communications Director

- An outline of external communications, focused on audiences messages and methods including sub-category on budget and legislature.

3:13 p.m. **2015 LEGISLATIVE OUTREACH** –Daniel Farber, Policy and Governmental Affairs Director

- This item will present a strategy and plan for communicating the agency's 2015 legislative agenda, including roles of commissioners and staff in carrying out that plan.

3:22 p.m. **WIND POWERED VEHICLES - OCEAN BEACHES –** Steve Brand, Partnership and Planning Manager

- This item provides an overview of current wind sailing activities and potentail measures to manage their use in the agency-managed Seashore Conservation Area.

3:54 p.m. **ROUNDTABLE WITH LOCAL AND STATE GOVERNMENT OFFICIALS** – Don Hoch, Director and Cindy Whaley, Chair

- This item provides an opportunity for local and state officials to present any issues to or ask any questions of the Commission.
    - James King, Director City of Bellingham Parks and Recreation
    - Brian Anderson, Director Skagit County Parks and Recreation
    - Mike McFarlane, Director Whatcom County Parks and Recreation
    - Kelli Linville, Mayor City of Bellingham
    - Ken Dahlstedt, Skagit County Commissioner
    - Ron Wesen, Skagit County Commissioner

4:45 p.m. **CLOSING AND LOGISTICS**

Regular Commission Meeting Agenda
Washington State Parks and Recreation Commission

Thursday July 24, 2014
Bellingham City Hall, 210 Lottie Street, Belligham, WA 98225

Time: Opening session will begin as shown; all other times are approximate.

Order of Presentation:
In general, each agenda item will include a presentation, followed by Commission discussion and then public comment. The Commission makes decisions following the public comment portion of the agenda item.

Public Comment:
Comments about topics *not on the agenda* are taken during General Public Comments.

Comments about *agenda topics* will be taken with each topic.

If you wish to comment at a meeting, please fill out a comment card and provide it to staff at the sign in table. The Chair will call you to the front at the appropriate time. You also may submit written comments to the Commission by emailing them to Commission@parks.wa.gov by 5:00 p.m. Friday, July 18, 2014.

9:05 a.m. CALL TO ORDER

- Flag Salute – Ted Morris, Area Manager, Whatcom Bay Area
- Call of the roll
  - Chair Cindy Whaley, Vice-Chair Patricia Lantz, Secretary Steve Milner, Mark Brown, Ken Bounds, Doug Peters and Rodger Schmitt.
- Introduction of Staff
  - Director Don Hoch, Assistant Director Mike Sternback, Assistant Director Peter Herzog, Financial, Technology and Business Services Director Shelly Hagen, Communications Director Virginia Painter, Policy and Governmental Affairs Director Daniel Farber and Executive Assistant Becki Ellison. Jim Schwartz from the Attorney Generals Office.
- Recognition of State and Local Officials
  - Kelli Linville, Mayor City of Bellingham
  - James King, City of Bellingham Parks and Recreation Director
- Approval of Agenda
  - Move Item E-11: Columbia Plateau Trail – Forty (40) Year Lease Agreement and Trail Easement – prior to Item E-7: Mount Spoakne Land Classification Report.
  - Resolution in support of of the Washington Wildlife and Recreation Program for Commission approval.
    - Approved unanimousley as requested with above changes.

- Approval of Minutes of Previous Meeting: May 29, 2014 Winthrop
  - Motion by Mark Brown, Second by Rodger Schmitt – Approved unanimously as requested.

9:10 a.m. **PUBLIC COMMENTS: Pre-Arranged Speakers**

- John Floberg, Washington State Parks Foundation
- Chief Bill Quistorf, Snohomish County Sheriff's Office
- ~~Eric Beck, Clark County Public Utility~~ Withdrawn

9:40 a.m. **GENERAL PUBLIC COMMENTS:**

- Helen Hepp – FOSLS
- Jon Soine – WWRP

Resolution by the Commission:
Motion by Mark Brown for the Commission to pass a resolution in support of the Washington Wildlife and Recreation Program Capital Request, second by Ken Bounds. Approved unanimousley as requested. (Resolution at the end of the minutes).

9:53 a.m. **REQUESTED ACTION**

Item E-1: Capital Budget for 2015-2017
This item asks the Washington State Parks and Recreation Commission to approve proposed capital projects and authorize the Director to submit a 2015-17 biennium capital budget proposal to the Office of Financial Management per their 2015-25 Capital Budget Instructions.

REQUESTED ACTION OF COMMISSION:
That the Washington State Parks and Recreation Commission:

1. Authorize the Director to submit a capital budget proposal to the Office of Financial Management per the 2015-25 Capital Budget Instructions generally consistent with Appendix 1 and as recommended by staff.
2. Direct staff to prepare a document that describes the proposed capital projects and suitably conveys the need and rationale for the Commission's capital budget request.

Author(s)/Contact: Peter Herzog, Assistant Director – Parks Development
peter.herzog@parks.wa.gov 360 902-8652
Richard Brown, Capital Program Manager
richard.brown@parks.wa.gov 360-902-0932

ACTION:
Motion by Steve Milner to approve the requested action, second by Mark Brown. Approved unanimously as requested.

PUBLIC COMMENT:
None

10:15 a.m. REQUESTED ACTION

Item E-2: 2015-17 Operating Budget and 2015 Supplemental Budget

This item asks that the Washington State Parks and Recreation Commission to: (1) approve policy direction for a 2015-17 Operating Budget request to the Office of Financial Management (OFM), (2) authorize the Director or designee to make wording adjustments, technical corrections, and changes to the dollars requested in the operating budget request, consistent with Commission policy direction, as it is finalized for submittal to the OFM, and (3) authorize the Director to determine the need for a 2015-17 Operating or Capital supplemental budget, and if so, prepare a proposal for Commission consideration.

REQUESTED ACTION OF COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Authorize the Director to submit a 2015-17 Operating Budget request to the Office of Financial Management (OFM) consistent with their instruction and policy direction, the 2015-17 Operating Budget request as recommended by staff in Appendix 3.
2. Delegate to the Director the authority to make wording changes, technical corrections, and changes in dollar amounts requested in the operating budget submittal, consistent with Commission policy direction, as the budget request is finalized for submittal to OFM.
3. Grant the Director the authority to determine whether or not a 2015 Operating or Capital Supplemental budget request is necessary, and if so, prepare a proposal for Commission consideration at the September 17, 2014 meeting.

Author/Contact(s): Shelly Hagen, Finance Director
Shelly.Hagen@parks.wa.gov, (360) 902-8621

AMENDED REQUESTED ACTION OF COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Authorize the Director to submit a 2015-17 Operating Budget request to the Office of Financial Management (OFM) consistent with their instruction and policy direction, the 2015-17 Operating Budget request generally consistent with ~~as recommended by staff in~~ Appendix 3.
2. Delegate to the Director the authority to make wording changes, technical corrections, and changes in dollar amounts requested in the operating budget submittal, consistent with Commission policy direction, as the budget request is finalized for submittal to OFM.
3. Grant the Director the authority to determine whether or not a 2015 Operating and/ or Capital Supplemental budget request is necessary, and if so, prepare a proposal for Commission consideration at the September 17, 2014 meeting.

ACTION:

Motion by Mark Brown to approve the amended requested action, second by Steve Milner. Approved unanimously as requested.

PUBLIC COMMENT:

None

10:40 a.m. BREAK

11:00 a.m. AREA REPORT

- CAMP 101 – Peter Herzog and Daniel Farber

11:30 a.m. REQUESTED ACTION

Item E-3: Larabee State Park – Land Classification and Long Term Boundary

This item asks the Washington State Parks and Recreation Commission to adopt land classifications and a long-term boundary for Larrabee State Park.

REQUESTED ACTION OF COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Adopt land classifications, conditional uses, and a long-term boundary as recommended in Appendix 3;
2. Affirm that long-term boundary and land classification decisions are for Commission policy direction only and should not affect private property values; be used as an indication of a property owner's willingness to sell, or be used as a basis for making state or local government regulatory, permitting, or zoning decisions on private land holdings; and,
3. Affirm that working with owners of properties within the park's long-term boundary to voluntarily protect recreational and natural resources in proximity to park property may achieve the desired conservation effect and avoid the need for fee acquisition of these properties. If feasible in the future, acquisition of these properties should be on a willing seller-basis.

Author: Randy Kline, Project Manager
Randy.kline@parks.wa.gov (360) 902-8632

ACTION:

Motion by Steve Milner to approve the requested action, second by Rodger Schmitt. Approved unanimously as requested.

PUBLIC COMMENT:

None

12:09 p.m. REQUESTED ACTION

Item E-4: Kopachuck Facility Concept Plan

This item asks the Washington State Parks and Recreation Commission to adopt a Facility Concept Plan for Kopachuck State Park.

REQUESTED ACTION OF COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Accept staff's "Determination of Non-Significance" that the proposed action is minor and the environmental effects are not significant.

2. Adopt the staff-recommended Facility Concept Plan for Kopachuck State Park (Appendices 2 through 5) and as recommended by staff.
3. Delegate to the Director the authority to approve minor changes to the Facility Concept Plan.

Author/Contact(s): Brian Yearout, Construction Project Coordinator
brian.yearout@parks.wa.gov 360-725-9763

ACTION:
Motion by Rodger Schmitt to approve the requested action, second by Mark Brown. Approved unanimously as requested.

PUBLIC COMMENT:
Bruce Dees – Bruce Dees and Associates - Consultant to Parks
Linda Gough – Preserve our Parks
Janet Skonk – Park Ranger, Penrose Point Area Manager

1:00 p.m. LUNCH

1:18 p.m. REQUESTED ACTION

Item E-5: 2014-2019 Strategic Plan
This item asks the Washington State Parks and Recreation Commission to adopt a 2014-2019 Washington State Parks Strategic Plan.

REQUESTED ACTION Of COMMISSION:
That the Washington State Parks and Recreation Commission:
1. Adopt the *2014-2019 Washington State Parks Strategic Plan* as recommended by staff.
2. Authorize the Director to make aesthetic improvements and minor changes in the *Plan* as appropriate for publication and presentation to the public and incorporate comments from Commissioners made during its public meeting adoption discussion.

Author(s): Daniel Farber, Policy and Governmental Affairs Director
daniel.farber@parks.wa.gov (360) 902-8504

ACTION:
Motion by Steve Milner to approve the requested action with changes to number 2 to add "and incorporate comments from Commissioners made during its public meeting adoption discussion", second by Ken Bounds. Approved unanimously as requested.

PUBLIC COMMENT:
None

1:35 p.m. **SERVICE PINS**

- Johnny Johnson, Park Ranger, Green River Gorge Area
  25 years state service
  Paul McEvers, Park Ranger, Larrabee State Park
  25 years state and parks service.

1:40 p.m. **REQUESTED ACTION**

Item E- 6: Agency Request Legislation for the 2015 Session

This item asks the Washington State Parks and Recreation Commission to establish principles to evaluate statutory proposals for the 2015 legislative session and delegate to the Director authority to submit specific agency request legislation.

REQUESTED ACTION Of COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Approve staff recommended legislative principles as described in this agenda item.
2. Authorize the Director or designee to submit to the Office of Financial Management 2014 legislation if deemed necessary and desirable, after consultation with the legislative committee.

Author/Contact(s): Daniel Farber, Director, Policy and Governmental Affairs
daniel.farber@parks.wa.gov (360) 902-8504

ACTION:

Motion by Steve Milner to approve the requested action, second by Mark Brown.
Motion by Mark Brown to lay the motion on the table, second by Patricia Lantz. Motion tabled.

Motion by Mark Brown that the Commission authorize staff to request an extension of time to submit agency request legislation to the Governor's Office and Office of Financial Management in order to receive and deliberate upon the Governor's Parks and Outdoor Recreation Task Force recommendations that are due on September 19, second Steve Milner. Motion approved unanimously.

PUBLIC COMMENT:

Stetson Palmer- FOSLS/Volunteer

2:10 p.m. REQUESTED ACTION

Item E-11: Columbia Plateau Trail – Forty (40) Year Lease Agreement and Trail Easement

This item asks asks the Washington State Parks and Recreation Commission to consider granting a forty (40) year lease to Tidewater Barge Incorporated for the purpose of storing idle rail cars.

REQUESTED ACTION FROM COMMISSION:

That the Washington State Parks and Recreation Commission ***unanimously:***

1. Delegate to the Director authority to execute a forty (40) year lease agreement to Tidewater Barge Incorporated consistent with the draft Columbia Plateau Trail State Park – Commercial Lease – Agreement No. L971601T1D1 (Appendix 6) and as further agreed to by the Director or his designee.

Author(s)/Contact: Steve Hahn, Real Estate Program Manager
steve.hahn@parks.wa.gov 360-902-8683
Lynn Harmon, Property & Acquisition Specialist 4
lynn.harmon@parks.wa.gov 360-902-8656

ACTION:

Motion by Mark Brown to approve the requested action, second by Ken Bounds. All in favor: Lucinda Whaley, Patricia Lantz, Rodger Schmitt, Cindy Whaley and Steve Milner. All opposed: Doug Peters and Mark Brown. Motion not approved.

Motion by Mark Brown to reconsider. Second by Patricia Lantz and third by Rodger Schmitt to delay the motion until later in the day. Motion to delay until later in the day approved.

Motion by Mark Brown to approve theoriginal requested action, second by Ken Bounds. All in favor: Cindy Whaley, Patricia Lantz, Rodger Schmitt, Cindy Whaley, Mark Brown and Steve Milner. All opposed: Doug Peters. Motion not approved.

4:35 p.m. Continuation

Motion by Steve Milner and second from Patricia Lantz to adopt staff's recommended action for Item E-11 with lease term ammended from forty to twenty years, and with the provision that staff work with Commissioners and representatives of Tidewater Barge Lines to resolve where possible conflicts that limit the term of the agreement. Staff is to report results of this work at the September Commission Meeting and present a revised lease with terms agreeable to staff and Tidewater Barge Lines to the Commission if available.
All in favor: Cindy Whaley, Patricia Lantz, Rodger Schmitt, Cindy Whaley, Mark Brown and Steve Milner. All opposed: Doug Peters. Motion approved as requested with amendment to lease term.

PUBLIC COMMENT:

S. Andy Stephens – Manager/Business Development, Tidewater Barge Inc
Bill Collins – Director, Tidewater Barge Inc

2:43 p.m. REPORT

Item E-7: Mount Spokane Land Classification
This item provides a report on work towards future Commission consideration of land classifications and authorization for ski area expansion at Mount Spokane State Park.

ACTION:
Report only, no action taken

PUBLIC COMMENT:
Brad McQuarrie
Maxine McIntyre
Neil Beaver
Chris Ward
Dan Hensley
Heather Comer
Joanne Comer
Luke Machtolf
Josie Ellison

4:50 p.m. REPORT

Item E-8: Proposed 2015 Regular Meeting Schedule for the WSPRC
This item asks the Commission to review the suggested meeting dates and locations for their regular 2015 meeting schedule.

ACTION:
Report only, no action taken

PUBLIC COMMENT:
None

4:58 p.m. REPORT

Item E-9: Financial Update
This item reports to the Washington State Parks and Recreation Commission the status of 2013-15 Biennium operating and capital expenditures and Parks Renewal and Stewardship Account revenue collections.

ACTION:
Report only, no action taken

PUBLIC COMMENT:
None

5:05 p.m. REPORT

<u>Item E-10: 2013 Employee Satisfaction Survey</u>
This item updates the Washington State Parks and Recreation Commission on the 2013 Employee Satisfaction Survey.

ACTION:
Report only, no action taken

PUBLIC COMMENT:
None

5:11 p.m. AGENCY STAFF REPORTS

- Don Hoch, Director

COMMISSION REPORTS

EXECUTIVE SESSION- Not needed

MEETING ADJOURNED AT 5:35 pm

Disclaimer: It is intended that this summary be used with the meeting materials provided in advance of the meeting. A recording is retained by WSPRC as the formal record of meeting. The recording is available through a Public Disclosure Request to the WSPRC records officer.

BE 7/24/14

A Resolution of the Washington State Parks and Recreation Commission regarding support of $97 million in the 2015-2017 Capital Budget for the Washington Wildlife & Recreation Program

WHEREAS, the Washington Wildlife & Recreation Program (WWRP) is one of the key funding sources for state park acquisition and development therefore contributing to the long-term future of the State Park system; and

WHEREAS, an analysis of the rising costs of real estate prices, Washington State Department of Transportation's construction cost indicator, per capita spending on the outdoors and the number of WWRP requests over past years shows a need range for the WWRP of $97 - $106 million.

WHEREAS, population growth continues in Washington state necessitating the need for further park acquisition and development to ensure per capita access to state and local parks; and

WHEREAS, there is a direct link to children's health and general human health by the amount of time spent outdoors recreating such as parks provide; and

WHEREAS, current WWRP capital state projects such as parking at Tolmie State Park and picnic shelters at Lake Sammamish State Park help sell additional Discover Passes and entice new members in to our State Parks system; and

WHEREAS, the Commission has prioritized WWRP grants that alleviate inholdings within our State Parks system; and

WHEREAS, the WWRP directly aids the Commission in its goals for environmental education, cultural appreciation and recreational benefits;

NOW THEREFORE, BE IT RESOLVED That the Washington Parks and Recreation Commission support $97 million for the Washington Wildlife and Recreation Program in the capital budget for the 2015-2017 biennium.

Adopted this 24th day of July, 2014

Brenda S. Whaley

Chair

Washington State Parks & Recreation Commission