



MINUTES:

All minutes are draft until approved at the next meeting

Work Session Agenda

Washington State Parks and Recreation Commission

November 18, 2020

WSPRC HQ, 1111 Israel Rd. SW, Tumwater, WA 98501

Commissioners: Chair Steve Milner, Vice-Chair Michael Latimer, Secretary Mark O. Brown, Cindy Whaley, Sophia Danenberg, Diana Perez, and Ken Bounds.

Director: Donald Hoch

The Washington State Parks and Recreation Commission has decided to change its regularly scheduled meeting on November 18 in Mount Vernon, Washington, to an online work session.

This meeting begins promptly at 9:00 a.m. and runs until about 4:30 p.m. on November 18.

You may participate remotely using one of the following phone numbers or web links:

To participate by phone:

1-415-655-0001 or 1-206-207-1700

Meeting Access Code: 133 578 8902

To watch via the web:

<https://watech.webex.com/watech/onstage/g.php?MTID=e7bd52c416628cf0d3003cb94adb6e6d0>

Event password: WAP@rks2020

**** Gov. Inslee has extended statutory waivers and suspensions, as they relate to the Open Public Meetings Act, through Dec. 7. As a result, we will not have an in-person option for this meeting as originally planned. ****

Time: Opening session will begin as shown; all other times are approximate.

Public Comment:

This is a work session between staff and the Commission. The public is invited to listen/watch via the web or phone, but no public comment will be taken. No decisions will be made by the Commission at the work session.

- 9:00 a.m. CALL TO ORDER** – Michael Latimer, Commission Vice Chair
- Call of the roll
 - Vice Chair Michael Latimer, Chair Steve Milner, Secretary Mark O. Brown, Commissioners Sophia Danenberg, Ken Bounds, Diana Perez, and Cindy Whaley
 - Introduction of Staff
 - Don Hoch, Director; Peter Herzog, Assistant Director; Shelly Hagen Assistant Director; Anna Gill, Communications Director; Owen Rowe, Policy & Governmental Affairs Director; and Becki Ellison, Executive Assistant.
 - Andy Woo, Assistant Attorney General, Washington State Attorney General’s Office
 - Excused Absences: Mike Sternback, Assistant Director and Becky Daniels, Human Resources Director
 - Changes to agenda
 - Executive Session not needed
 - Logistics
- 9:05 a.m. STATEWIDE SURVEY DATA** – Todd Tatum, Business Development Manager; Edward Girard, Operations Manager; and Darleen Simkins, Management Analyst.
- This item provides the Commission an overview of survey data collected from both customers and infrequent visitors to state parks.
- 10:07 a.m. COMMUNICATIONS AND MARKETING UPDATE** – Anna Gill, Communications Director; Toni Droscher, Communications Consultant; and Holly Wood, Marketing Manager
- This item provides the Commission with an overview of the agency’s 2021 Marketing Plan and other communications priorities for the coming year.
- 11:00 a.m. BREAK**
- 11:15 a.m. AMERICANS WITH DISABILITIES ACT TRANSITION PLAN (ADA) UPDATE** – Nikki Fields, Parks Planner/ADA Coordinator, Azeem Hoosein, Facility Program Manager and Bob Gratias, Construction and Project Coordinator
- This item provides the Commission a report on preparation of the agency’s plan to address barriers to accessibility in state parks for people with disabilities.
- 12:17 p.m. COMMISSION AND DIRECTOR IDENTIFIED PRIORITIES FOR 2020** – Don Hoch, Director and Executive Leadership Team
- This item provides the Commission with an update on the status of the Commission and Director identified priorities for 2020.

- 12:33 p.m. BREAK**
- 1:07 p.m. INTERPRETATION PROGRAM UPDATE** – Ryan Karlson, Interpretive program manager and Makaela Kroin, Program Specialist
- This item provides the Commission an overview of interpretation during the COVID-19 pandemic and potential future direction for interpretive programming.
- 2:16 p.m. LEGISLATIVE UPDATE** – Owen Rowe, Policy & Governmental Affairs Director
- This item provides the Commission with an update on results of the November 3 general election and a discussion of what to expect during the 2021 legislative session that begins in January.
- 2:55 p.m. BREAK**
- 3:14 p.m. FINANCIAL UPDATE** – Shelly Hagen, Assistant Director Administrative Services
- This item provides the Commission with an update on State Parks’ 2019-21 financial status.
- 3:57 p.m. UPDATES TO WAC 352-28-20 RESOURCE SALES AND LEASES** – Lisa Lantz, Stewardship Program Manager and David Cass, State Parks Forester
- This item provides the Commission an opportunity to discuss proposed changes to delegation thresholds authorizing sale of timber and other natural resources by the Director.
- 4:42 p.m. STAFF REPORTS**
- EXECUTIVE SESSION (NOT NEEDED)**
- 5:22 p.m. ADJOURN**

Commission Meeting Agenda

Washington State Parks and Recreation Commission

November 19, 2020

WSPRC HQ, 1111 Israel Rd. SW, Tumwater, WA 98501

Commissioners: Chair Steve Milner, Vice-Chair Michael Latimer, Secretary Mark O. Brown, Cindy Whaley, Sophia Danenberg, Diana Perez, and Ken Bounds.

Director: Donald Hoch

The Washington State Parks and Recreation Commission has decided to change its regularly scheduled meeting on November 19 in Mount Vernon, Washington, to an online virtual commission meeting.

This meeting begins promptly at 9 a.m. and runs until about 4:30 p.m. on November 19.

You may participate remotely using one of the following phone numbers or web links:

To participate by phone:

1-415-655-0001 or 1-206-207-1700

Meeting Access Code: 133 829 5499

To watch via the web:

<https://watech.webex.com/watech/onstage/g.php?MTID=e17bcfff908c9135871872aa5848bf655>

Event password: WAP@rks2020

To watch on TVW:

TVW Link: <https://www.tvw.org/watch/?clientID=9375922947&eventID=2020111003>

Time: Opening session will begin as shown; all other times are approximate.

Order of Presentation: In general, each agenda item will include a presentation, followed by Commission discussion, and then a decision. There will be no oral public comment during the meeting. You can also find the agenda, agenda items and presentations on our website <https://parks.state.wa.us/154/Commission-meetings-agendas>. Presentations will be loaded prior to the start of the meeting.

Public Comment:

Written public comment will be accepted for all agenda items until 5 p.m. on November 17 by email or mail, but please note the Commission will not be taking any oral public comments during the meeting.

All comments must be received by 5 p.m. on November 17. Any comments received after the cutoff will be given to the commission before its next meeting.

Email: Commission@parks.wa.gov

Mail: WSPRC, Attn: Becki Ellison, PO Box 42650, Olympia, WA 98504.

9:00 a.m. CALL TO ORDER – Steve Milner, Commission Chair

- Call of the roll
 - Chair Steve Milner, Vice Chair Michael Latimer, Secretary Mark O. Brown, Commissioners Sophia Danenberg, Ken Bounds, Diana Perez, and Cindy Whaley
- Introduction of Staff
 - Don Hoch, Director; Shelly Hagen Assistant Director; Peter Herzog, Assistant Director; Anna Gill, Communications Director; Owen Rowe, Policy & Governmental Affairs Director; and Becki Ellison, Executive Assistant.
 - Andy Woo, Assistant Attorney General, Washington State Attorney General’s Office
 - Excused Absences: Mike Sternback, Assistant Director and Becky Daniels, Human Resources Director
- Changes to the Agenda - none
- Logistics
- Remembrance for former Commissioner Douglas Peters
- Approval of minutes of previous meeting: September 17 –Work Session and Commission Meeting and November 9 - Special Commission Meeting
 - **Motion by Ken Bounds** to approve the minutes as presented for September 17. Second by Sophia Danenberg. **Approved unanimously as presented.**
 - **Motion by Mark O. Brown** to approve the minutes as presented for November 9. Second by Sophia Danenberg. **Approved unanimously as presented.**

9:10 a.m. COMMISSION COMMITTEE REPORTS

- Real Estate – Mark O. Brown
- Legislative – Steve Milner
- Budget – Ken Bounds
- Executive – Steve Milner

9:21 a.m. REPORT

Item E-1: Naval Special Operations Training in Washington State Parks

This item reports to the Washington State Parks and Recreation Commission an update on the application process for Naval special operations training in Washington State Parks.

PUBLIC COMMENT:

Written comments received were provided to the commissioners prior to the meeting.

ACTION:

Report only, no action taken

11:52 a.m. BREAK

12:20 p.m. PUBLIC COMMENTS: Pre-Arranged Speakers

- Jim van Loben Sels, Executive Director, MS2000

12:38 p.m. REPORT

Item E-4: 2019/2020 Winter Recreation Program

This item reports to the Washington State Parks and Recreation Commission regarding the Winter Recreation Program and highlights program accomplishments.

PUBLIC COMMENT:

Written comment only – none received.

ACTION:

Report only, no action taken

1:09 p.m. REQUESTED ACTION

Item E-2: Alta Lake and Bridgeport State Parks – Classification and Management Planning (CAMP)

This item asks the Washington State Parks and Recreation Commission (WSPRC) to adopt land classifications and long-term park boundaries for Bridgeport and Alta Lake state parks.

REQUESTED ACTION OF THE COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Adopt land classifications and long-term park boundaries as recommended by staff in Appendix 5 and Appendix 6.
2. Affirm the land classification and long-term boundary decisions are for Commission policy direction only and should not 1) affect private property values; 2) be used as an indication of a property owner's willingness to sell; or 3) be used as a basis for making state or local government regulatory, permitting or zoning decisions on private land holdings.
3. Affirm that any land acquisition or development of land management agreements within the adopted long-term park boundary are subject to staff capacity and agency priority.
4. Direct staff to explore means to potentially free State Parks of ongoing financial and operational responsibility for managing lake levels at Alta Lake State Park.

PUBLIC COMMENT:

Written comments received were provided to the commissioners prior to the meeting.

ACTION:

Motion by Mark O. Brown to approve the staff recommendation as proposed in the Requested Action above. Second by Ken Bounds. 6-0 vote (Commissioner Perez excused) Approved as requested.

1:19 p.m. REQUESTED ACTION

Item E-3: Clallam Bay State Park Property – Transfer to Clallam County

This item asks the Washington State Parks and Recreation Commission to authorize the transfer of Clallam Bay State Park property to Clallam County.

REQUESTED ACTION OF THE COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Find that the Clallam Bay State Park Property is surplus to the needs of the state for development for state park purposes.
2. Authorize the Director or designee to transfer the Clallam Bay State Park Property to Clallam County at no cost to operate in perpetuity for public outdoor recreation purposes, subject to reversion as required by law.

PUBLIC COMMENT:

Written comment only – none received.

ACTION:

Motion by Mark O. Brown to approve the staff recommendation as proposed in the Requested Action above. Second by Cindy Whaley. Approved as requested.

1:26 p.m. REPORT

Item E-5: Capital Construction Program Updates 2019-2021 Biennium

This item reports to the Washington State Parks and Recreation Commission on the status of Capital Program progress for the 2019-2021 biennia.

PUBLIC COMMENT:

Written comment only – none received.

ACTION:

Report only, no action taken

2:52 p.m. BREAK

3:10 p.m. COMMISSIONER REPORTS

3:31 p.m. DIRECTOR REPORT

3:40 p.m. DECEMBER PLANNING MEETING

4:05 p.m. REVIEW FOLLOW-UP ITEMS

4:12 p.m. ADJOURN

BE 11/19/2020

Disclaimer: It is intended that this summary be used with the meeting materials provided in advance of the meeting. A recording is retained by WSPRC as the formal record of meeting. The recording is available through a Public Disclosure Request to the WSPRC records officer at public.disclosure@parks.wa.gov. Meeting materials that were provided for the meeting can be found at: <https://parks.state.wa.us/154/Commission-meetings-agendas>

An audio recording is retained by WSPRC as the formal record of meeting. The recording is available through a Public Disclosure Request to the WSPRC records officer at public.disclosure@parks.wa.gov approximately 5 business days after the meeting.

The services, programs, and activities of the Washington State Parks and Recreation Commission are covered by the Americans with Disabilities Act (ADA). If you need special accommodations to participate in this meeting, please contact the commission assistant Becki Ellison at (360) 902-8502 or becki.ellison@parks.wa.gov. Accommodation requests should be received at least five business days prior to the meeting to ensure availability. Please provide 7-day notice for requests to receive information in an alternative format and for ASL.