



MINUTES:

All minutes are draft until approved at the next meeting

Special Commission Meeting Agenda

Washington State Parks and Recreation Commission

March 4 and 5, 2022

WSPRC HQ, 1111 Israel Rd. SW, Tumwater, WA 98501

Commissioners: Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Sophia Danenberg, Steve Milner, Michael Latimer, Laurie Connelly, and Holly Williams

Director: Acting Donald Hoch

In accordance with ([RCW 42.30.080](#)), the Chair of this Commission has called a Special Meeting via conference call to be held at the Washington State Parks and Recreation Commission. The purpose of the March 4 and 5 special meeting is to hold interviews for the agency Director position and, at the Commission's discretion, to take final action relating to the hiring or additional hiring processes of the Director position.

- 1) Hold executive sessions during the dates and time specified in the agenda below for any of those items for which an executive session may be held under RCW 42.30.110. No final action will be taken during the executive sessions. At the conclusion of the executive sessions, the Commission will reconvene its meeting in open session.
- 2) Take final action as necessary in the discretion of the Commission as a result of any item property considered in executive session, including:
 - a. Approve a final candidate for reference checking before an offer of employment can be considered and made, provided, however, that no offer of employment will be made until the requested action is brought before the Commission; OR
 - b. Approve more than one final candidate to receive additional consideration for the position, as determined by the Commission. Additional consideration may include additional interviews, and/or reference checking. The Commission may direct the Human Resource Director/staff to schedule additional interviews and/or proceed with reference checking for all final candidates.

You may participate remotely by listening and/or watching using one of the following phone numbers or web links:

Friday March 4:

Call to Order/Roll Call:

Attendee Link:

<https://watech.webex.com/watech/onstage/g.php?MTID=e033b93a8be448a037a903de6dfa323ff>

Password: WAP@rks2022

Call-in #: (415) 655-0001 or (206) 207-1700

Access Code: 2451 932 5872

Meeting Adjourn:

Attendee Link:

<https://watech.webex.com/watech/onstage/g.php?MTID=e61673fe0fbd93f69be9c9ec3accadc46>

Password: WAP@rks2022

Call-in #: (415) 655-0001 or (206) 207-1700
Access Code: 2466 905 0762

Saturday March 5:

Call to Order/Roll Call:

Attendee Link:

<https://watech.webex.com/watech/onstage/g.php?MTID=e287564e07145e2b26db248fe15627b77>

Password: WAP@rks2022

Call-in #: (415) 655-0001 or (206) 207-1700

Access Code: 2458 724 1651

End of the day:

Attendee Link:

<https://watech.webex.com/watech/onstage/g.php?MTID=e6e14848f608c07eab0fd17949676d10c>

Password: WAP@rks2022

Call-in #: (415) 655-0001 or (206) 207-1700

Access Code: 2458 745 1138

Order of Presentation: Both days the agenda item will open with the roll call. We will then go immediately into executive session for the day to conduct interviews. On Saturday March 5, we will reconvene in open public meeting at 3:00 pm.

Public Comment:

Written public comment will be accepted for the agenda item until 5:00 pm Thursday, March 3, 2022 by email or mail, but please note the Commission will not be taking any oral public comments during the meeting. Any comments received after the cutoff will be given to the commission before its next meeting.

Email: Commission@parks.wa.gov

Mail: WSPRC, Attn: Becki Ellison, PO Box 42650, Olympia, WA 98504.

MARCH 4

7:32 a.m. CALL TO ORDER (IN PUBLIC MEETING) – Mark O. Brown, Commission Chair

- Call of the roll
 - Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Sophia Danenberg, Laurie Connelly, Steve Milner, Michael Latimer, and Holly Williams
- Introduction of Staff
 - Human Resources Director Becky Daniels and Executive Assistant Becki Ellison
 - Assistant Attorney General Andy Woo

Commission Chair Brown: *The Commission will now enter into executive session to evaluate the qualifications of an applicant for public employment pursuant to RCW 42.30.110(1)(g). The executive session is scheduled to begin at 7:35 am and end no later than 5:30 pm.*

7:35 a.m. EXECUTIVE SESSION – Director interviews pursuant to RCW 42.30.110(1)(g): “To evaluate the qualifications of applicants for public employment.”

Commissioner Chair Brown: *The executive session concluded at 2:00 pm. No final action was taken. The commission will not reconvene today, and the special meeting is adjourned until tomorrow morning at 7:30 am.*

5:30 p.m. ADJOURN (IN PUBLIC MEETING)

MARCH 5

7:31 a.m. CALL TO ORDER (IN PUBLIC MEETING) – Mark O. Brown, Commission Chair

- Call of the roll
 - Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Sophia Danenberg, Laurie Connelly, Steve Milner, Michael Latimer, and Holly Williams
- Introduction of Staff
 - Human Resources Director Becky Daniels and Executive Assistant Becki Ellison
 - Assistant Attorney General Andy Woo

Commission Chair Brown: *The Commission will now enter into executive session to evaluate the qualifications of an applicant for public employment pursuant to RCW 42.30.110(1)(g). The executive session is scheduled to begin at 7:35 am and end no later than 3:00 pm.*

7:37 a.m. EXECUTIVE SESSION – Director interviews pursuant to RCW 42.30.110(1)(g): “To evaluate the qualifications of applicants for public employment.

3:00 p.m. Commission Chair Brown: *The executive session concluded at 2:25 pm. We now call this meeting back in session. We will now conduct the roll call.*

- Call of the roll
 - Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Sophia Danenberg, Laurie Connelly, Michael Latimer, and Holly Williams.

Motion Laurie Connelly to approve candidates #1, 3 and 7 to receive additional consideration for the position of Director, as determined by the Commission. Additional consideration may include interviews and/or reference/background checking. We direct human resources/staff and the executive search consultant, in consultation with the commissions ad-hoc hiring committee to facilitate this process going forward. Second by Ken Bounds. Approved unanimously as requested.

3:04 p.m. ADJOURN (IN PUBLIC MEETING) – Mark O. Brown, Commission Chair

Disclaimer: It is intended that this summary be used with the meeting materials provided in advance of the meeting. A recording is retained by WSPRC as the formal record of meeting. The recording is available at <https://parks.state.wa.us/154/Commission-meetings-agendas> approximately one week after the meeting. Meeting materials including power points that were provided for the meeting can be found at: <https://parks.state.wa.us/154/Commission-meetings-agendas>