



MINUTES:

All minutes are draft until approved at the next meeting

Commission Work Session Agenda

Washington State Parks and Recreation Commission

April 13, 2022

Columbia Pacific Heritage Museum, 115 SE Lake Street, Ilwaco, WA 98624

Commissioners: Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Sophia Danenberg, Steve Milner, Michael Latimer, Laurie Connelly, and Holly Williams

Director: Diana Dupuis

The Washington State Parks and Recreation Commission will be holding their regularly scheduled commission work session in-person on April 13, 2022. In order to enter the building, the public must not exhibit symptoms of the COVID-19 and will be required to comply with current state law around personal protective equipment.

You may participate remotely by listening and/or watching using one of the following phone numbers or web link:

Attendee

Link: <https://watech.webex.com/watech/onstage/g.php?MTID=e7bcb2a140b3134327e88e0b1bb2126b8>

Password: WAP@rks2022

Watch the meeting on TVW:

<https://twv.org/video/washington-state-parks-and-recreation-commission-2022041008/?eventID=2022041008>

Attendee Phone Call in Number:

(415) 655-0001 or (206) 207-1700

Access Code: 2463 997 2453

Public Comment: This is a work session between staff and the Commission. The public is invited to attend, but no public comment will be taken. No decisions will be made by the Commission at the work session.

Time: Opening session will begin as shown; all other times are approximate.

- 9:00 a.m. CALL TO ORDER** – Ken Bounds, Commission Vice Chair
- Call of the Roll
 - Chair Ken Bounds, Vice Chair Mark O. Brown, Secretary Sophia Danenberg, Holly Williams, Laurie Connelly, Michael Latimer, and Steve Milner
 - Introduction of Staff
 - Director Diana Dupuis, Assistant Director Mike Sternback, Assistant Director Kimberly Marshall, Assistant Director Peter Herzog, Interim Communications Director Amanda McCarthy, Human Resources Director Becky Daniels, Policy & Governmental Affairs Director Owen Rowe, and Executive Assistant Becki Ellison
 - Attending virtually
 - Former Director Don Hoch
 - Assistant Attorney General Andy Woo
 - Changes to agenda
 - The agenda was revised on April 4, 2022. No additional changes needed.
 - Logistics
- 9:03 a.m. HEALTH & SAFETY PROGRAM UPDATE** – Wayne Adams, H&S Program Manager
- This presentation will provide the Commission with an overview and update of the agency Health and Safety program.
- 9:32 a.m. VOLUNTEER PROGRAM UPDATE** –Valerie Roberts, Volunteer Program Manager
- This item will provide the Commission with an overview and update of the agency Volunteer program, including introduction to the new program manager.
- 10:09 a.m. BREAK**
- 10:20 a.m. STATE PARK COMMISSION AND COMMISSION ON AFRICAN AMERICAN AFFAIRS WORKGROUP AND REPORT** – Owen Rowe, Policy & Governmental Affairs Director; Reco Bemby, Chevon Powell (virtual) and Trina Baker, Bemby Consulting Services
- This presentation will provide an overview of a survey of the African American Community in Washington about outdoor recreation on public lands and the development of a report resulting from a series of conversations with workgroup members about improving the Black experience in outdoor recreation.

- 11:18 a.m. BLAKE ISLAND CONCESSION UPDATE** – Todd Tatum, Parks Development Division Assistant Director
- This item updates the Commission on work underway to explore potential partnerships for operation of concession facilities at Blake Island State Park.
- 12:00 p.m. EXECUTIVE LEADERSHIP TEAM UPDATES**
- 12:33 p.m. BREAK/WORKING LUNCH**
- 12:45 p.m. INTERPRETIVE PROGRAM UPDATE** – Ryan Karlson, Interpretive Program Manager, Sam Wotipka, Exhibit Coordinator; and Makaela Kroin, Folk & Traditional Arts Coordinator
- This item provides the Commission an overview of the agency’s interpretive program, current projects, and initiatives
- 1:34 p.m. BRANDING UPDATE**– Amanda McCarthy, Acting Communications Director and Stephanie McDermott, Brand and Creative Marketing Manager
- This presentation will provide the Commission with an overview of the Washington State Parks branding refresh project. The presentation will include an overview of branding research, trends, vision and next steps.
- 2:11 p.m. EXECUTIVE LEADERSHIP TEAM UPDATES** *continued*
- 2:15 p.m. BREAK**
- 2:25 p.m. CAPITAL PROGRAM UPDATE** – Azeem Hoosein, Construction Project Coordinator and Kyle Murphy, Capital Program Manager
- This item provides the Washington State Parks and Recreation Commission a progress report on expenditure of the agency’s 2021-23 Capital Budget.
- 3:12 p.m. EXECUTIVE SESSION**

Vice Chair Ken Bounds: *The Commission will now enter executive session. The first executive session is for the purpose of reviewing the performance of a public employee, pursuant to RCW 42.30.110 (1)(g). Director Diana Dupuis is invited to participate in this executive session. The second executive session is for the purpose of discussing ongoing litigation with its assigned legal counsel pursuant to RCW 42.30.110 (1)(i). In addition to all commissioners and the agency's legal counsel, we additionally invite Diana Dupuis, Mike Sternback, Peter Herzog, and Jessica Logan to participate. The executive sessions are scheduled to end at 5:00 p.m. The Commission will reconvene in open session at the conclusion of the executive session but will adjourn for the day.*

Vice Chair Ken Bounds: *The executive session concluded at 5:00 pm. No final action was taken. The meeting is adjourned.*

5:00 p.m. ADJOURN

Commission Meeting Agenda

Washington State Parks and Recreation Commission

April 14, 2022

Columbia Pacific Heritage Museum, 115 SE Lake Street, Ilwaco, WA 98624

Commissioners: Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Sophia Danenberg, Steve Milner, Michael Latimer, Laurie Connelly, and Holly Williams

Director: Diana Dupuis

The Washington State Parks and Recreation Commission will be holding their regularly scheduled commission meeting in-person on April 14, 2022. In order to enter the building, the public must not exhibit symptoms of the COVID-19 and will be required to comply with current state law around personal protective equipment.

You may participate remotely by listening and/or watching using one of the following phone numbers or web link:

Attendee Web Link:

<https://watech.webex.com/watech/onstage/g.php?MTID=e36d74d2cf4e6ef52ba6d5d6853437702>

Password: WAP@rks2022

Watch the meeting on TVW:

<https://twv.org/video/washington-state-parks-and-recreation-commission-2022041009/?eventID=2022041009>

Attendee phone call in numbers:

(415) 655-0001 or (206) 207-1700

Access Code: 2453 074 3740

Time: Opening session will begin as shown; all other times are approximate.

Order of Presentation: In general, each agenda item will include a presentation followed by Commission discussion and then public comment. The Commission makes decisions following the public comment portion of the agenda.

In-Person Public Comment:

We will be accepting in-person oral public comment at the meeting. If you wish to comment at a meeting, please fill out a comment card and provide it to staff at the sign in table. The Chair will call you up to the front at the appropriate time.

Virtual Public Comment:

Virtual public comment will be accepted for our public meeting. To provide virtual comment you will need to be able to join the Attendee Web link from your computer (no phone option available). **Pre-registration is required.** To register email commission@parks.wa.gov by 5 pm on April 8th. Please provide the name you will be logging in under, a phone number we can reach

you at, as well as the agenda item or general topic you will be speaking on. You will receive an email by noon on April 11th with specific instructions around virtual testimony.

Written Public Comment:

Written public comment will be accepted for all agenda items until 5 p.m. on April 8 by email or mail. Any comments received after the cutoff will be given to the commission before its next meeting.

Email: Commission@parks.wa.gov

Mail: WSPRC, Attn: Becki Ellison, PO Box 42650, Olympia, WA 98504.

You can find the agenda, agenda items and presentations on our website.

<https://parks.state.wa.us/154/Commission-meetings-agendas>. The meeting minutes and recording will be loaded within one week after the meeting.

- 8:58 a.m. CALL TO ORDER** – Mark O. Brown, Commission Chair
- Flag Salute – Caitlin Ellerbe, Park Ranger 1, Long Beach Area
 - Call of the Roll
 - Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Sophia Danenberg, Holly Williams, Laurie Connelly, Michael Latimer, and Steve Milner
 - Introduction of Executive Leadership Team
 - Director Diana Dupuis, Assistant Director Mike Sternback, Assistant Director Kimberly Marshall, Assistant Director Peter Herzog, Interim Communications Director Amanda McCarthy, Human Resources Director Becky Daniels, Policy & Governmental Affairs Director Owen Rowe, and Executive Assistant Becki Ellison
 - Attending virtually
 - Former Director Don Hoch
 - Assistant Attorney General Joe Panesko
 - Indigenous Land Acknowledgement Statement
 - We respect and affirm tribal sovereignty and honor indigenous peoples whose traditional lands we occupy. The State Parks and Recreation Commission is committed to working with all Tribes to help preserve and restore a healthy natural environment for future generations.
 - Recognition of State, Tribal and Local Officials
 - Mayor Mike Cassinelli, Ilwaco
 - City Manager David Glasson, Long Beach
 - Senator Jeff Wilson, 19th District
 - Changes to the Agenda
 - Addition of an executive session after the virtual comment.
 - Approval of the Agenda
 - **Motion by Ken Bounds** approve the agenda as revised. Second by Sophia Danenberg.
Approved unanimously as revised.

- Logistics
- Approval of minutes of previous meetings
 - January 26,27, 2022 – Work Session/Commission Meeting, Fort Worden State Park
 - March 4, 5, 2022 – Special Commission Meeting, Virtual/Phone
 - March 8, 2022 –Work Session, Virtual/Phone
 - March 15, 2022 – Special Commission Meeting, Virtual/Phone
 - **Motion by** Steve Milner approve the minutes as presented with changes. Second by Sophia Danenberg. **Approved unanimously as presented.**

9:13 a.m. EXECUTIVE SESSION

Chair Mark O. Brown: *The Commission will now enter executive session. The executive session is for the purpose of discussing ongoing litigation with its assigned legal counsel pursuant to RCW 42.30.110 (1)(i). In addition to all commissioners and the agency's legal counsel, we additionally invite Diana Dupuis, Mike Sternback, Peter Herzog, Jessica Logan, and Owen Rowe to participate. The executive session is scheduled to end at 10:00 am.*

10:00 a.m. BREAK

10:10 a.m. VIRTUAL PUBLIC COMMENT – *general public comment and items on the agenda*

- Kay Abramson
 - Topic: Fort Flagler ELC’s

10:17 a.m. COMMISSIONER REPORTS

10:33 a.m. COMMISSION COMMITTEE REPORTS

- Real Estate - Commissioner Laurie Connelly
- Budget – Commissioner Ken Bounds
- Legislative – Commissioner Laurie Connelly
- Executive - Commissioner Mark O. Brown

10:40 a.m. DIRECTOR REPORT

10:43 a.m. RECOGNITION

- Gold Stars
 - Jason Smith, Nick Klein, and Simon Ray Cutter

10:46 a.m. REQUESTED ACTION

Item E-1: Review and Disposition of Commission Policies

This item asks the Washington State Parks and Recreation Commission to repeal Commission policies that either have been superseded by subsequent Commission actions or are already addressed in statute, administrative rule, or other internal documents.

REQUESTED ACTION OF COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Repeal Commission Policies 10-72-1 Development by Private Capital, 37-02-01 Enterprise Policy, and 63-86-1 Archery Use and Firearm Safety Training in Environmental Learning Centers which are located in Appendix 1.

PUBLIC COMMENT:

None

ACTION:

Motion by Laurie Connelly to approve the staff recommendation as proposed in the Requested Action above. Second by Ken Bounds. **Motion passes unanimously.**

10:57 a.m. PRE-ARRANGED SPEAKERS

- Washington State Parks Foundation

11:12 a.m. REQUESTED ACTION

Item E-2: Klickitat State Park Trail Long-Term Boundary Revision

This item asks the Washington State Parks and Recreation Commission to modify the Klickitat State Park Trail long-term park boundary.

REQUESTED ACTION FROM COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Adopt long-term boundary and land classifications as recommended by staff in Appendix 2 and 3.
2. Affirm that long-term boundary and land classification decisions are for Commission policy direction only and should not affect private property values; be used as an indication of a property owner's willingness to sell or be used as a basis for making state or local government regulatory, permitting, or zoning decisions on private land holdings.
3. Affirm that staff will use the most efficient real estate agreements necessary to advance resource protection and recreational experience goals within the adopted long-term boundary.
4. Affirm that development of any agreements is subject to staff capacity and agency priority.
5. Authorize grazing as a conditional use in Resource Recreation classified areas as recommended by staff.

6. Authorize the Director to express the Commission’s support for trail-related projects or initiatives undertaken by other government or non-profit organizations that align or complement the agency’s mission.

PUBLIC COMMENT:

Norman Henderson

ACTION:

Motion by Steve Milner to approve the staff recommendation as proposed in the Requested Action above. Second by Laurie Connelly. **Motion passes unanimously.**

11:36 a.m. LUNCH

12:25 p.m. REQUESTED ACTION

Item E-3: 2023-25 Capital Budget Development

This item asks the Washington State Parks and Recreation Commission to approve a capital budget development assumptions, budget structure, and overall magnitude of the funding request to guide preparation of the agency’s 2023-25 capital budget request.

REQUESTED ACTION OF COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Approve the capital budget development assumptions, structure, and magnitude of request as recommended by staff.
2. Direct staff to prepare a list of projects within this guidance for final consideration and approval by the Commission at its scheduled July 14, 2022, meeting.

PUBLIC COMMENT:

ACTION:

Motion by Michael Latimer to approve the staff recommendation option 2B as proposed in the Requested Action. Second by none. Motion does not move forward.

Motion by Ken Bounds to approve the staff recommendation option 1 as proposed in the Requested Action. Second by Sophia Danenberg. All those in favor: Michael Latimer, Ken Bounds, Mark O. Brown, Holly Williams, Sophia Danenberg, and Laurie Connelly. All those opposed: Steve Milner. **Motion passes 6 to 1.**

Option #1		
Category	2023-25 Proposed \$	% of Request
Re-Appropriations	\$45,500,000	26%
Operationally Critical	\$6,000,000	3%
Shovel Ready	\$17,000,000	10%
Statewide Critical	\$18,500,000	11%
Multiphase Predesign	\$50,000,000	29%
Priority	\$37,000,000	21%
Total	\$174,000,000	100%

Option 1: This option seeks funding to initiate or complete essentially all high priority projects identified in the preliminary 2023-33 Ten-Year Capital Plan developed by staff. This includes requesting full funding for projected reappropriations, operationally critical, shovel-ready, and statewide critical projects; requesting full funding for the next phase of multi-phased projects; and requesting full funding for the majority of priority park and statewide projects identified through preliminary budget development to date.

This option also includes proposing statewide funding pools for comfort station replacement, road resurfacing, and trail maintenance projects, in addition to funding four multi-phase projects for Nisqually construction, Twin Harbors design/permitting, Miller Peninsula design/permitting, and Lake Sammamish predesign).

1:45 p.m. GENERAL PUBLIC COMMENTS – *Items not on the agenda*

- In-person public comments only
 - None

1:45 p.m. REPORT

Item E-4: Financial Update

This item reports to the Washington State Parks and Recreation Commission on the status of: 1) State Parks’ 2021-23 biennium operating and capital budget expenditures, 2) Parks Renewal and Stewardship Account (PRSA) revenue, and 3) State Parks’ 2022 supplemental budget requests.

PUBLIC COMMENT:

ACTION:

Report only, no action taken

2:10 p.m. BREAK

2:25 p.m. REPORT

Item E-5: 23/25 Operating Budget Development

This item reports to the Washington State Parks and Recreation Commission on the progress of Budget Development for the 2023-25 biennium.

PUBLIC COMMENT:

ACTION:

Report only, no action taken

3:13 p.m. REQUESTED ACTION

Item E-6: 2022 Director's Performance Agreement

This item asks the Washington State Parks and Recreation Commission to adopt the 2022 Director's Performance Agreement.

REQUESTED ACTION FROM COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Adopt the 2022 Director's Performance Agreement as presented in Appendix 1.

PUBLIC COMMENT:

ACTION:

Motion by Ken Bounds to approve the staff recommendation as proposed in the Requested Action above. Second by Laurie Connelly. **Motion passes unanimously.**

3:15 p.m. REVIEW FOLLOW-UP ITEMS

3:22 p.m. ADJOURN

BE 4/14/2022

A recording is retained by WSPRC as the formal record of meeting. The recording is accessible on the park's website approximately one week after the meeting - [Commission meetings & agendas | Washington State Parks and Recreation Commission](#)

The services, programs, and activities of the Washington State Parks and Recreation Commission are covered by the Americans with Disabilities Act (ADA). If you need special accommodations to participate in this meeting, please contact the commission assistant Becki Ellison at (360) 902-8502 or becki.ellison@parks.wa.gov. Accommodation requests should be received at least five business days prior to the meeting to ensure availability. Please provide 7-day notice for requests to receive information in an alternative format